

Renter Transfer / Assignment Fee

Please be advised if there are any changes to a tenancy or a Renter Transfer takes place at a property, a fee of \$220.00 inclusive of GST will be applied & the Renter (Tenant) will be responsible for this fee as the Renter Transfer Request.

Please email any changes to the tenancy to enquiries@justrentals.com.au with the relevant information including the date that the proposed transfer will take place.

When a Renter Transfer takes place, the following tasks are involved:

- Establishing who the new Renter will be & making sure that all current Renter's agree to the change in tenancy in writing
- Arranging & processing an application from the new Renter, including tenant database checks, reference checks & presenting the application to the Rental Provider
- Amending the Residential Rental Agreement to reflect the change in tenancy
- Amending the Bond Lodgement with the RTBA for the bond to reflect the change in tenancy
- Arrange for the new Renter to have a copy of the Ingoing Condition Report & keys provided at the commencement of the tenancy & for the new Renter to sign an acknowledgment form of acceptance that this documentation relates to this tenancy
- Update the new Renter's details with the relevant water company for water usage
- Provide new Renter with Just Rental processes in relation to payment options for rent, reporting maintenance & notifying Just Rentals of any changes with the property or tenancy moving forward
- Provide updated documentation of the change in tenancy to both the Renter & the Rental Provider